

Claude Certified Associate Cheat Sheet 2026

The night-before summary, built like the exam.

60 Questions	2h Time limit	720/1000 Passing score
\$99 Exam fee	Anthropic Governing body	

A one-page review of the CCAO-F exam: logistics, the seven domains and their weights, and the rules that cost people an attempt.

Exam at a glance

Item	Detail
Exam code	CCAO-F
Items	60 — multiple choice and multiple response
Time	120 minutes
Passing	Scaled 720 on a 100–1,000 scale
Scoring	Criterion-referenced — a fixed standard, not a curve
Delivery	Pearson VUE, online proctored or test center
Fee	\$99 USD per attempt, less any partner-tier discount
Validity	12 months
Eligibility	Claude Partner Network organizations only

Domains by weight

Domain	Weight
Output Evaluation and Validation	21%
Workflow Integration and Solution Design	16%
Governance, Risk, and Responsible Use	15%
Prompting and Task Execution	14%
Product and Model Selection	12%
Configuration and Knowledge Management	12%
Troubleshooting and Optimization	10%

What each domain is really testing

- Output Evaluation (21%) — can you tell when not to trust the answer? Hallucinations, bias, fact-checking, when a human

must review.

- Workflow Integration (16%) — can you redesign a real process around Claude and explain its limits to stakeholders?
- Governance (15%) — data sensitivity, privacy, your organization's AI policy, appropriate versus inappropriate use.
- Prompting (14%) — decompose, iterate, adapt to analysis, research, drafting or brainstorming.
- Product and Model Selection (12%) — Projects, research mode, chat, artifacts; Haiku, Sonnet or Opus by cost, speed and quality; context limits.
- Configuration (12%) — Project instructions, knowledge sources, connectors such as Google Drive and Gmail.
- Troubleshooting (10%) — diagnose a weak prompt or output and fix it.

Rules that cost an attempt

- Multiple-response items state how many to select — check before choosing.
- Cancel or reschedule at least 24 hours ahead; later changes, a no-show or late arrival forfeit the fee.
- Retake waits: 14 -> 30 -> 90 days. Four attempts maximum in a rolling twelve months.
- ID: valid, unexpired, government-issued photo ID whose name matches your registration exactly.
- Per-domain percentages on the report do not decide pass or fail — only the total scaled score does.

Official sources

- Anthropic — Claude Certified Associate – Foundations Exam Guide, version 1.0 (effective July 2026):
<https://everpath-course-content.s3-accelerate.amazonaws.com/instructor%2F6nizmqk8tpzpfjvt6qmmav7rh%2Fpublic%2F1783542847%2FClaude+Certified+Associate+%E2%80%93+Foundations+Exam+Guide.pdf>
- Anthropic — Claude Certification FAQ: <https://anthropic-partners.skilljar.com/page/faq-certifications>
- Anthropic — Claude Certified Associate – Foundations certification page:
<https://anthropic-partners.skilljar.com/claude-certified-associate-foundations-certification>

Free practice questions for this exam: www.everyexamprep.com/exams/claude-certified-associate-foundations/practice-test